

## CHOREOGRAPHER JOB DESCRIPTION



### **Essential Responsibilities:**

- Attend ALL rehearsals and performances. (Evening rehearsals from approximately 5:30-9:30 p.m. for workshop shows and 8 a.m.- 4 p.m. during summer camps)
- Read the script several times, taking note of choreography needs.
- Assist in the running of auditions, including a dance audition when needed.
- Be a role model and mentor to students, modeling positive behavior and constructive participation in all daily activities.
- Be sure to keep a professional attitude with the students, keeping information shared in staff meetings confidential, encouraging friendly behavior between students at all times. Fraternizing with students under the age of 18 outside of rehearsals or performances is **STRICTLY PROHIBITED**.
- Know, enforce, and follow all safety guidelines associated with the program. This includes but is not limited to being responsible for students whereabouts at all times.
- Assist in the clean up after all rehearsals and performances, while encouraging students to clean up after themselves.
- Consult the production calendar and note all due dates. It is important that you meet these dates because it affects the work of so many other people.
- Design and teach all choreography and movement requested for the show. Pay close attention to the students' progress and modify the movement as needed.
- Encourage campers to explore their characters' motivation for movements and incorporate appropriate ideas.
- Within the confines of a master schedule, organize the choreography schedule in order to accomplish all necessary tasks.
- When not teaching or cleaning choreography and movement, assist other staff with their responsibilities. No staff person should ever be idle.
- Work extra hours outside of rehearsal time, when requested, in order to ensure a quality production.
- Have respect and deference for the leadership and vision of the Director, with an understanding that the entire vision and trajectory of the show is under her control.

### **Compensation:**

The choreographer will receive a salary of \$1200 per 8 week workshop.

For Summer Session Camps, the choreographer will receive a salary of \$1000 for a 2 week camp and \$1500 for a 3 week camp.

Each workshop or camp session will be contracted separately.